



BOARD REPORT FORM

DATE:
TO:
FROM:
REPORT PERIOD:

ACTION ITEMS

Task	Assigned to	Status

STRATEGIC PLANNING UPDATES

Initiative	Finished by	Status
1.		
2.		
3.		
4.		

COMMITTEE ACTIVITIES (if any)

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RECOMMENDATIONS TO BE CONSIDERED AS MOTIONS (following the Five-Step Plan)

Motion:

ADDITIONAL COMMENTS (if any)